

Role description for School Crossing Supervisor

Branch	Customer Services	Division	Customer Services, Safety & Regulation	Region	SEQ North Sunshine Coast
Location	Maleny SS	Closing date	24/03/2021	Vacancy ref	
Classification	OO2	Salary/Wage	\$31.11 per hr on rostered basis	Contact	Helenea Isambert
Basis of employment	Casual	Total remuneration		Telephone	0754521829

Special Conditions:

- This is a casual position.
- Applications will remain current for up to 12 months.
- You may be required to work across a number of school crossing locations within a reasonable distance from each other.
- The recommended applicant will be required to:
 - Disclose any serious disciplinary action taken against them in public sector employment.
 - Possess a current Blue Card. If you are successful in your application for this position you can only commence employment if you have a current Blue Card
 - Pass a health assessment by a Government Medical Officer or other duly qualified medical practitioner
- Under Section 122F of the *Transport Operations (Road Use Management) Act 1995* an applicant for, or a person occupying a School Crossing Supervisor position must give written notice for:-
 - For a charge laid or an offence of which the applicant is convicted before the application is made – with the application; or
 - For a charge laid or an offence of which the applicant is convicted after the application is made but before the application is decided – as soon as practicable after the charge is laid or applicant is convicted; or
 - For a charge laid or an offence of which the crossing supervisor is convicted after becoming a crossing supervisor – as soon as practicable after the charge is laid or the crossing supervisor is convicted.

We are seeking a high performing and innovative School Crossing Supervisor to contribute to our vision:
Creating a single integrated transport network accessible to everyone.

Working at Transport and Main Roads

Transport and Main Road's (TMR) vision is to create a single integrated transport system accessible to everyone. We move and connect people, places, goods and services – safely, efficiently and effectively. The driving force behind all of these things are our people. We employ over 8500 dedicated employees who share a common value – to drive positive change and to make a difference.

TMR actively encourages teamwork and innovation. You will work for an organisation which offers professional development, a variety of interesting work state-wide, a safe, healthy and secure workplace and flexible work and lifestyle options.

Follow TMR on [LinkedIn](#), [Instagram](#), [Facebook](#) and [Twitter](#).

Customers first

Ideas into action

Unleash potential

Be courageous

Empower people

Your opportunity

In the role of **School Crossing Supervisor**, you will assist pedestrians to cross the road safely and direct vehicles within the crossing environment to ensure the safe operation of approved school crossings.

Drive the journey



Queensland
Government

Accountabilities include:

- Assist children to safely cross roads
- Monitor and report serious incidents at school crossings
- Provide advice to pedestrians on safety rules pertaining to school crossings
- Carry out duties within the parameters of workplace health and safety requirements
- Identify and make recommendations for changes to standard practices
- Display appropriate behaviour in line with the principles in the Department of Transport and Main Roads Code of Conduct.

This position reports to the **Road Safety Officer**.

Is this role for you?

The information in this section outlines the basis of assessment of your suitability for the organisation and the role.

Mandatory requirements:

- A current Blue Card
- Pass a health assessment by a Government Medical Officer or other duly qualified medical practitioner
- Under Section 122F of the *Transport Operations (Road Use Management) Act 1995* an applicant for, or a person occupying a School Crossing Supervisor position must give written notice for:-
 - A charge laid or an offence of which the applicant is convicted before the application is made – with the application; or
 - A charge laid or an offence of which the applicant is convicted after the application is made but before the application is decided – as soon as practicable after the charge is laid or applicant is convicted; or
 - A charge laid or an offence of which the crossing supervisor is convicted after becoming a crossing supervisor – as soon as practicable after the charge is laid or the crossing supervisor is convicted.

Role/occupational capabilities:

Vision:

- **Acts proactively:** You are self-directed in that you decide on a course of action to achieve objectives, without needing step-by-step instruction. You work flexibly without supervision by effectively managing new and unexpected events, and demonstrate judgement about when to escalate issues.
- **Focuses on customers:** You actively work to understand customers and stakeholders. You engage customers in a friendly and appropriate manner. You show respect for customers and stakeholders.

Results:

- **Focuses on performance:** You clarify tasks, ask questions, and know what is expected of you. You energetically approach challenges. You set priorities and organise yourself to meet deadlines. You report progress and any potential delays or issues which may impact on others.

- **Manages internal and external relationships:** Your written and verbal communication is clear and concise. You model open communication. You actively and attentively listen to others. You demonstrate a friendly and engaging interpersonal style. You build networks with peers and work collaboratively with others.

Accountability:

- **Models professional and ethical behaviour:** You act in accordance with the QPS legislative framework and Code of Conduct. You model ethical behaviour and consistently apply those ethical standards to yourself and others. You are consistent in word and actions. You are viewed as trustworthy, honourable and truthful, and respectful of the views of others. You are able to understand, monitor and channel your own emotions in a positive way whilst staying true to yourself.

Submit your application

Please provide the following information to the panel to assess your suitability:

Having considered the points listed under the heading 'Is this Role for You' please provide the following information for the panel to assess your suitability:

1. A relevant, comprehensive and current resume outlining your work experience and achievements; and
2. A statement, no longer than one A4 page, as to why you think you would be a successful School Crossing Supervisor.

Please email or hand your application and resume to:-

Name:- Maleny State School Email: admin@malenyss.eq.edu.au

Additional information

- For more details about our organisation visit our website www.tmr.qld.gov.au/About-us.
- TMR is an inclusive organisation which embraces diversity of thought, culture, life experiences and people to ensure we reflect the communities we serve. We are committed to building an environment in which all our employees can feel valued, included and empowered to bring their different perspectives, beliefs, ideas and cultures in creating a workplace of innovation and opportunity.
- Employees may be required to work in any other location as determined by business needs.
- You may be requested to undergo employment screening (for example a criminal history check) as part of our selection process.
- For more information about the role, its priorities and the organisational context please refer to the contact listed at the top of the role description.
- To be eligible for permanent appointment to the Queensland Public Service applicants must provide proof of Australian citizenship or permanent residency. To be eligible for temporary appointment applicants must provide proof that they can legally work in Australia.
- In accordance with Section 52(3) of the *Public Service Act 2008* and Public Service Commission Directive Early Retirement, Redundancy and Retrenchment, financial penalties apply for severance benefit recipients who are re-employed by a Queensland Government entity, for greater than twenty days, within the period covered by the severance benefit.
- In accordance with the Public Service Commission Directive Voluntary Medical Retirement, financial penalties apply for severance benefit recipients who are re-employed by a Queensland Government entity, for greater than twenty days, within the period covered by the severance benefit.

- Probationary periods apply to successful applicants external to the public sector.
- Applicants will be required to give a statement of their employment as a lobbyist within one month of taking up the appointment. Details are available at <http://www.psc.qld.gov.au/library/document/policy/lobbyist-disclosure-policy.pdf>
- A non-smoking policy is effective in Queensland Government buildings, offices and motor vehicles.



The Department of Transport and Main Roads acknowledges the Traditional Owners and Custodians of this land and waterways. We also acknowledge their ancestors and Elders both past and present. The Department of Transport and Main Roads is committed to reconciliation among all Australians.