

Maleny State School P & C Association

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President – Merrick Ilett Vice-President – Adrian McCallum
Treasurer – Chelsea Harper Secretary – Kylie McAuliffe

ANNUAL GENERAL MEETING AGENDA

Meeting Date: 13th March 2019

1. Opening and welcome by the Chair
2. Present and apologies: as per attendance book
3. Confirmation of previous Annual General Meeting Minutes 2018
4. Business arising from the previous Annual General Meeting Minutes
5. Receipt and Adoption of Audited Annual Financial Statement
and Treasurer's Report (to include all relevant subcommittee's audited financial statements)
6. Receipt and Adoption of the President's Annual Report
7. Applications for Membership – renewal of existing members and new members
8. Election of Office Bearer's
 - President
 - Vice President
 - Treasurer
 - Secretary
9. Motion to change bank signatories to the newly elected officers
10. Confirmation of continuing subcommittees of the Association (including appointment of members of subcommittee's)

NEW: Tuckshop Committee – formation of small committee to monitor and advise operations
11. Appointment of the Association's Auditor
12. Adoption of the Student Protection Risk Management Strategy
13. Adoption of new model Constitution (if any) – no changes to version
14. Review of Operating Procedures/Documents (P & C to review and endorse at each AGM)
 - Student Representation Policy
15. General Business
P & C Social Media/Marketing Role –
16. Next AGM Meeting: March 2020