

Maleny State School P & C Association

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President – Adrian McCallum Vice-President - Charmaine Berry
Treasurer – Chelsea Harper Secretary – Kylie McAuliffe

ANNUAL GENERAL MEETING AGENDA

Meeting Date: 14th March 2018

Opening and welcome by the Chair Time: 6.33pm

Present and apologies: as per attendance book

Confirmation of previous Annual General Meeting Minutes

MOTION

"That the Minutes of the 2017 AGM be accepted as a true and accurate record,

MOVED: Charmaine Berry

SECONDED: Chelsea Harper

All in favour.

Business arising from the previous Annual General Meeting Minutes

Receipt and Adoption of Audited Annual Financial Statement and Treasurer's Report.

MOTION

**"That the Audited Annual Financial Statement and Treasurer's
Tabled Report be adopted "**

MOVED: Chelsea Harper

SECONDED: Mandy McMahon

All in favour

Receipt and Adoption of the President's Annual Report

Adrian spoke of successes in school, plenty of volunteers and financially improving all the time.

Applications for membership – renewal of existing members and new members

MOTION

**"That all parents and citizens present at this AGM become members of the association
for this year along with the parents and citizens who have handed in completed
membership forms prior to the AGM".**

MOVED: Mandy McMahon

SECONDED: Jane Jensen

All in favour

P & C Members 2018 –

Merrick Ilett, Danielle Watt, Fiona Halliday, John Cassidy, Becky Francis, Jane Jensen, Charmaine Berry, Mandy McMahon, Chelsea Harper, Adrian McCallum, Veronica Strydom, Gunnar Jensson, Kyle Wilson, Madallon Malancioiu, Julieann Cork, Kerri Hislop, Andrew O'Halloran, Vanessa Atkinson, Kylie McAuliffe, Corinne de Jong, Kathy Fernance,

Election of Executive Committee:

All positions declared vacant with John Byrne acting as Chairman. The following positions to be filled:

- **President**
- **Vice President**
- **Treasurer**
- **Secretary**

NOMINATION of Merrick Ilett for President.

Moved by Adrian McCallum

Seconded by Kylie McAuliffe

All in favour. Position accepted by Merrick Ilett

NOMINATION of Adrian McCallum for Vice President.

Moved by Chelsea Harper

Seconded by Kylie McAuliffe

All in favour. Position accepted by Adrian McCallum

NOMINATION of Kylie McAuliffe for Secretary.

Moved by Charmaine Berry

Seconded by Adrian McCallum

All in favour. Position accepted by Kylie McAuliffe.

NOMINATION of Chelsea Harper for Treasurer.

Moved by Kylie McAuliffe

Seconded by Adrian McCallum

All in favour. Position accepted by Chelsea Harper

NOMINATION of Fiona Halliday for Assistant Treasurer.

Moved by Adrian McCallum

Seconded by Charmaine Berry

All in favour. Position accepted by Fiona Halliday

Motion to change bank signatories to the newly elected officers

MOTION

That the signatures of two (2) of the following executive members, Chelsea Harper, Adrian McCallum, Merrick Ilett and Kylie McAuliffe are required on all cheques.

MOVED: Jane Jensen

SECONDED: Mandy McMahon

All in favour

Confirmation of continuing subcommittee's of the Association (including appointment of members of subcommittee's)

NIL

Appointment of the Association's Auditor

MOTION

"That Colin Dunn be appointed as the Association's Auditor for the coming year".

MOVED: Chelsea Harper

SECONDED: Becky Francis

All in favour.

Adoption of the Student Protection Risk Management Strategy

MOTION

"That the Student Protection Risk Management Strategy 2018 be adopted for the coming year".

MOVED: Chelsea Harper

SECONDED: Mandy McMahon

All in favour.

Adoption of new model Constitution

MOTION

"That the P & C Qld's 2018 Model Constitution be adopted for the coming year".

MOVED: Fiona Halliday

SECONDED: Jane Jensen

All in favour.

Review of Operating Procedures/Documents (P & C to review and endorse at each AGM)

- Student Representation Policy

MOTION

"That the P & C Student Representation Policy 2018 be adopted for the coming year".

MOVED: Jane Jensen

SECONDED: Mandy McMahon

All in favour.

General Business

P & C Social Media/Marketing Role - The School will open and manage a FACEBOOK page and the P & C will be able to post information in consultation with the school.

This process is outlined in the School's Annual Improvement Plan - the school is responsible for all technical details but would like to share responsibility with P & C. John and Adrian

MOTION:

"The P & C will adopt a P & C Facebook managed by the school and loosely supported by Mandy McMahon, John Byrne and Adrian Greig".

MOVED: Mandy McMahon

SECONDED: Fiona Halliday

All in Favour

A big thank you to all the members of the 2017 committee and best wishes going forward in 2018.

MEETING CLOSED: 6:58 pm

Next Meeting: March 2019